

## Accredited French companies' employees

- Short stay visa application form dated and signed by visa applicant
- Two recent identity photographs
- Passport + copies of every non blank page
- ID card or resident permit issued by the competent authorities of Shanghai, Anhui, Jiangsu, Zhejiang province, (original + copy and French or English translation )
- For non Chinese citizens living in China: valid working visa (original + copy)
- Dispatch letter from the employer as per the template provided by the French consulate, in French or in English (original + copy)
- Invitation letter from the inviting company in France (original + copy), stating:
  - Name and position of the applicant
  - Purpose and duration of stay in France
- Round-trip flight ticket reservation (copy), only in French or in English - no Chinese version
- Proof of International Medical Insurance, outpatient care/hospitalization/repatriation (copy), only in French or in English - no Chinese version
- If the applicant is applying for a multi-entry visa (90 days/semester valid for one year): statement that the visa holder agrees to have insurance for each of its subsequent stays in the Schengen area
- If the applicant intends to either “bring a specific expertise to the French branch of the same company or to receive training for the implementation of a project abroad” (Article R.5221-30 of the Labor Code): a temporary work permit issued by the DIRECCTE (copy)  
- see on this: <http://direccte.gouv.fr/>

Please note that if the applicant is applying for a multi-entry visa (90 days/semester valid for one year), the temporary work permit should have been validated by the DIRECCTE for a period of 12 months, in accordance with the circular of the French Ministry of Immigration NOR IMIG100124C issued on 12/11/2010:

[http://www.circulaires.gouv.fr/pdf/2010/11/cir\\_32066.pdf](http://www.circulaires.gouv.fr/pdf/2010/11/cir_32066.pdf)